The QuickScrap Window

igure 1 - QuickScrap Window

Near the top of the QuickScrap window you'll find a check box titled "Popup" and a box to the right of it which may be showing a combination of keys. Clicking on either of these two items will allow you to set the "modifier" keys (Shift, Option, Command or Control) that control how the QuickScrap pop-up menu will be "invoked".   If all four check boxes are off, the QuickScrap pop-up menu will be disabled.

In the center of the QuickScrap window you'll find a list of all "HotKeys".   To set a "HotKey" just double-click one of the 20 items in the list.

There are three types of "HotKeys" you can create.   The letters on the left side of the list tell what type of operation the "HotKey" performs on the file, they are:

P> = Paste To Selected File
C> = Copy From Selected File
T> = Create Text and send to Selected File

On the bottom of the window, there is an On\Off switch (that will either say "ON" or "OFF").   There are also three buttons; clicking the printer icon will allow you to print a list of all the "HotKeys", clicking the "Help" button will bring up the on-line help, clicking the "Prefs" button will allow you to set preferences for QuickScrap.